



## Agenda

**MunEM 1<sup>st</sup> Steering Committee**  
**28 September, 15.00 - 16.30**

**Venue**  
**Federal Ministry of Finance**  
**Wilhelmstrasse 97**  
**10117 Berlin**  
**Room 3280**

	<b>Time</b>	<b>Topic</b>	<b>Responsible</b>
1	15:00	Welcome and Opening	Stroefler/Kauers
		Presentation and approval of agenda	
2	15:05	Minutes of the Kick-off Meeting	Ströfer
		Approval of minutes	
		Follow-up of minutes	
3	15:15	Financial Procedures	Struss/all
		Presentation on current state of affairs	
		Discussion	
4	16:00	Workplan	Mueller-Janssen
		Activities so far	
		Upcoming activities	
5	16:20	Various	Kauers
		Date of next meeting	
6	16:30	Small buffet	
7	17:00	End of Meeting	

